

**POSITION DESCRIPTION**

South Canterbury District Health Board (SCDHB) is committed “to enhance the health and independence of the people of South Canterbury”.

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| Position Registered Nurse |
| Department Assessment, Treatment and Rehabilitation (AT&R) |
| Reports to Charge Nurse Manager |
| Hours As per appointment letter |

**PERSON SPECIFICATIONS**

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| Registered Nurse holding a current New Zealand Nursing Council (NZNC) approved practicing certificate (1) will:* have appropriate clinical experience (specific to the level of registered nurse competency required)
* demonstrate effective planning and prioritisation skills
* have the ability to work under pressure
* use appropriate communication when interacting with colleagues, patients/clients/residents and their families/whanau
* maintain a personal professional portfolio to meet the Professional Development Recognition Programme (PDRP) requirements of SCDHB
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**KEY RESPONSIBILITIES**

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| Professional ResponsibilitiesYou will:* work within the NZNC Registered Nurse Scope of Practice

 (1) *SCDHB currently run a competency assessment course that is endorsed by NZNCA* |
| Management of Nursing CareYou will:* contribute to safe and contemporary professional patient focused care delivery within the organisation
* utilise therapeutic relationships with patients/clients/residents that are established, maintained and terminated appropriately
* consult with the patient/client/resident, and significant others to plan and implement effective, professional, safe and holistic nursing care
* follow best practice guidelines ensuring the provision of quality care
* incorporate education and support needs of the patients/clients/residents and family / whanau into their care
* quickly and effectively adjusts behaviour to meet a goal and/or changing circumstances, e.g. changed work schedules, patients needs
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| Interprofessional Health CareYou will:* prioritise own workload to enable support, assistance and supervision for other nurses when necessary
* supervise and delegate care given by Enrolled Nurses and/or designated Clinical Associates
* apply the principles of collaborative interdisciplinary team work necessary to facilitate the delivery of a safe and effective patient/client/resident focused service
* utilise available resources efficiently to meet patients/clients/residents health care needs
* uses stock in a cost effective manner within budget constraints
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| Interpersonal RelationshipsYou will:* demonstrate a professional, positive attitude towards colleagues, patients/clients/residents/family and whanau at all times.
* develop effective and supportive interpersonal relationships with peers and other health workers
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| Quality ImprovementYou will:* demonstrate a positive personal commitment to the culture of continuous quality improvement by ensuring quality values are integrated into personal daily practice
* actively contribute to the implementation and ongoing maintenance of continuous quality improvement processes in their area
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| Health & SafetyYou will:* understand and apply the principles of Health & Safety and Risk Management to enable staff to recognise and respond pro-actively to potential risk within the unit
* work towards creating an atmosphere where staff support each other and workplace violence and bullying is not tolerated
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| PerformanceYou will:* demonstrate active preparation and participation in own performance appraisal
* participate in performance appraisals and peer reviews of personnel as requested within a specified timeframe
* act on recommendations arising from performance management, enlisting support of appropriate personnel where appropriate
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| Personal and Professional DevelopmentYou will:* achieve and maintain contemporary practice by assuming responsibility for their own professional development by maintaining relevant knowledge and skills for their area of practice
* attend and/or contribute to in service education programmes
* in conjunction with their line manager at their annual performance appraisal undertake a regular review of objectives and identification of training and development needs
* seek support from colleagues to continue developing own practice
* presents Annual Practising Certificate in a timely manner
* quickly responds to requests, ideas and suggestions in a non-defensive way, taking appropriate action that facilitates cooperation and trust
* maintains a high level of personal motivation for work despite problems, changes, or daily work demands
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| Legislation and Organisational KnowledgeYou will:* ensure compliance with New Zealand statutory laws
* comply with organisation wide and service specific rules, code of conduct, policies, protocols and procedures including documentation

understand and demonstrate the ability to apply the following legislation:* Privacy Act
* Health and Disability Commissioners Act
* Health & Safety in Employment Act
* Health Practitioners Competency Assurance Act
* MoH Regulations

understand and demonstrate the ability to apply the* Treaty of Waitangi Principles
* Hospital Regulations / House Rules
* Philosophy of Timaru Hospital & Community Services or
* Philosophy of Talbot Park
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Employee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

Name Signature Date

SCDHB \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

Name & Designation Signature Date

Reviewed: Designation of Reviewer: Review next due: