

**POSITION DESCRIPTION**

South Canterbury District Health Board (SCDHB) is committed “to enhance the health and independence of the people of South Canterbury”.

|  |
| --- |
| Position Registered Nurse |
| Department Assessment, Treatment and Rehabilitation (AT&R) |
| Reports to Charge Nurse Manager |
| Hours As per appointment letter |

**PERSON SPECIFICATIONS**

|  |
| --- |
| Registered Nurse holding a current New Zealand Nursing Council (NZNC) approved practicing certificate (1) will:   * have appropriate clinical experience (specific to the level of registered nurse competency required) * demonstrate effective planning and prioritisation skills * have the ability to work under pressure * use appropriate communication when interacting with colleagues, patients/clients/residents and their families/whanau * maintain a personal professional portfolio to meet the Professional Development Recognition Programme (PDRP) requirements of SCDHB |

**KEY RESPONSIBILITIES**

|  |
| --- |
| Professional Responsibilities  You will:   * work within the NZNC Registered Nurse Scope of Practice   (1) *SCDHB currently run a competency assessment course that is endorsed by NZNCA* |
| Management of Nursing Care  You will:   * contribute to safe and contemporary professional patient focused care delivery within the organisation * utilise therapeutic relationships with patients/clients/residents that are established, maintained and terminated appropriately * consult with the patient/client/resident, and significant others to plan and implement effective, professional, safe and holistic nursing care * follow best practice guidelines ensuring the provision of quality care * incorporate education and support needs of the patients/clients/residents and family / whanau into their care * quickly and effectively adjusts behaviour to meet a goal and/or changing circumstances, e.g. changed work schedules, patients needs |
|  |
| Interprofessional Health Care  You will:   * prioritise own workload to enable support, assistance and supervision for other nurses when necessary * supervise and delegate care given by Enrolled Nurses and/or designated Clinical Associates * apply the principles of collaborative interdisciplinary team work necessary to facilitate the delivery of a safe and effective patient/client/resident focused service * utilise available resources efficiently to meet patients/clients/residents health care needs * uses stock in a cost effective manner within budget constraints |
|  |
| Interpersonal Relationships  You will:   * demonstrate a professional, positive attitude towards colleagues, patients/clients/residents/family and whanau at all times. * develop effective and supportive interpersonal relationships with peers and other health workers |

|  |
| --- |
|  |
| Quality Improvement  You will:   * demonstrate a positive personal commitment to the culture of continuous quality improvement by ensuring quality values are integrated into personal daily practice * actively contribute to the implementation and ongoing maintenance of continuous quality improvement processes in their area |
|  |
| Health & Safety  You will:   * understand and apply the principles of Health & Safety and Risk Management to enable staff to recognise and respond pro-actively to potential risk within the unit * work towards creating an atmosphere where staff support each other and workplace violence and bullying is not tolerated |
|  |
| Performance  You will:   * demonstrate active preparation and participation in own performance appraisal * participate in performance appraisals and peer reviews of personnel as requested within a specified timeframe * act on recommendations arising from performance management, enlisting support of appropriate personnel where appropriate |
|  |
| Personal and Professional Development  You will:   * achieve and maintain contemporary practice by assuming responsibility for their own professional development by maintaining relevant knowledge and skills for their area of practice * attend and/or contribute to in service education programmes * in conjunction with their line manager at their annual performance appraisal undertake a regular review of objectives and identification of training and development needs * seek support from colleagues to continue developing own practice * presents Annual Practising Certificate in a timely manner * quickly responds to requests, ideas and suggestions in a non-defensive way, taking appropriate action that facilitates cooperation and trust * maintains a high level of personal motivation for work despite problems, changes, or daily work demands |
|  |
| Legislation and Organisational Knowledge  You will:   * ensure compliance with New Zealand statutory laws * comply with organisation wide and service specific rules, code of conduct, policies, protocols and procedures including documentation   understand and demonstrate the ability to apply the following legislation:   * Privacy Act * Health and Disability Commissioners Act * Health & Safety in Employment Act * Health Practitioners Competency Assurance Act * MoH Regulations   understand and demonstrate the ability to apply the   * Treaty of Waitangi Principles * Hospital Regulations / House Rules * Philosophy of Timaru Hospital & Community Services or * Philosophy of Talbot Park |

Employee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

Name Signature Date

SCDHB \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

Name & Designation Signature Date

Reviewed: Designation of Reviewer: Review next due: